

Providence Baptist Church, Knaphill

GUIDANCE NOTES FOR SAFE USE OF THE BUILDING

22 October 2020

From 12 July 2020 we will reopen for Evening worship at 6.00 pm in the church building.

We have completed a risk assessment, a copy is on the Church website.

- a) The approximate maximum seating capacity, subject to size and mix of 'households' is estimated as follows: 30 people.
- b) Hand sanitisers will be positioned in the entrance.
- c) Anti-bacterial soap is available in the toilets.
- d) Any Bibles or Hymn Books used will be quarantined for at least 72 hours after use. Where possible people should bring their own.
- e) The premises will be well ventilated.
- f) The kitchen will be not be in use and no food and drink will be available.
- g) No crèche or children's toys will be available.
- h) The cash offering box will be not be in use.
- i) There will be a minimum of 72 hours between services unless cleaned – and we will have the church cleaned mid-week in between Sunday services.

Please follow the Health & Safety Measures when attending services:

1. If you have any symptoms of Coronavirus or are feeling unwell in any way you should stay at home.
2. Please arrive in good time to services as access may take a little longer than usual. Once seating capacity at two metres social distancing is reached you will not be allowed entry.
3. One of the Elders will keep a temporary record of those attending the services, please provide name and contact details if requested to assist with the Government's 'Test and Trace' system. Attendees should take note of those they have had close contact with in the event of symptoms being manifested within 48 hours of their visit.
4. Please keep to Social Distancing of at least two metres at all times.
5. Please follow the restrictions on social mixing set for our area's COVID Local Alert Level or of the area you are from if it is at a higher level. For 'COVID alert level - medium' people are not to mingle in a group of more than 6 (other than with those they live with or have formed a support bubble with). In 'COVID alert level: high' or 'very high', people are not to mingle with anyone they do not live with or have formed a support bubble with, this includes both inside the building or outside on church premises.
6. Households and household 'bubbles' are encouraged to sit together.
7. Please do not use the seating marked out of use.
8. The coat hooks will not be in use, please keep coats etc. with you at all times.
9. Where possible please bring your own Bibles and hymn books (though singing will not be taking place). Also bring your own paper and pens and all possessions brought to the premises need to be taken home after the service.
10. Please bring your own bottled water if necessary.
11. Face coverings are a Government requirement for those able to wear them.
12. Please leave the building reasonably promptly after the service.

Ben Short (Pastor)

Jonathan Hoadley (Elder)

Tim Westmacott (Elder)